

MINUTES

DUTCHESS COUNTY ECONOMIC DEVELOPMENT CORPORATION GOVERNANCE COMMITTEE

Monday, November 15, 2010 - 7:45 a.m.
DCEDC, 3 Neptune Road, Poughkeepsie, NY 12601

PRESENT: P. Calogerakis, B. Eismeier, M. Graham, J. MacEnroe, C. O'Mara, B. Rothfeld, W. Nussbickel

Absent: T. McQuade

ALSO PRESENT: P. Balga, E. Kellogg, M. Tomkovitch

Welcome and Opening Remarks

The regular meeting of the Dutchess County Economic Development Corporation Governance Committee was called to order by Paul Calogerakis, Chair, at 7:45 a.m.

A motion to approve the minutes from the October 5, 2010 meeting was made by Wayne Nussbickel, duly seconded by Mike Graham, and unanimously approved.

Chair's Report

- Paul Calogerakis welcomed everyone to the meeting. He mentioned he had heard very positive feedback regarding the Business Excellence Awards and that someone actually stated this was one of the best events in the entire county in terms of flow of the evening and content of the program.

President's Report

John MacEnroe highlighted the following items contained in his formal report:

- DCEDC had a great deal of coverage in the latest *Smart Locations* publication distributed by the Hudson Valley Economic Development Corporation.
 - NYS ABO Policy Guidance/Requirements: John would like everyone to review the subject information handed out at today's meeting and be ready to discuss it at the December 6th Governance Committee Meeting. Mike Tomkovitch will bring a list of requirements to the next meeting.
 - NYS ABO Public Authority Training: At this writing:
 - 13 Board members have completed the mandatory training;
 - 17 have not yet completed the training;
 - 4 Board members whose terms end this year do not have to complete the training;
 - 2 Board members who resigned this year do not have to complete the training; and
 - 6 new members in 2011 will also need to complete the training.
- EDC is currently looking into the new training requirements now that the training webinar has been removed. This training must be completed as soon as possible in order for DCEDC to be in compliance.
- Memo from ESD Empire Zones Program to Zone Administrators with due dates for 2009 Business Annual Reports.
 - Dover Knolls press release.
 - Nominating Committee Report: To be distributed under separate cover to members of the Nominating Committee.
 - Discussion ensued regarding the 2011 budget.

Committee Reports

Business Services – John MacEnroe for Tom McQuade, Chair

- No report at this time.

Economic & Community Affairs – Barry Rothfeld, Chair

- No report at this time.

Operational Oversight – Mike Graham, Chair

- The committee met on October 18th and discussed:
 - NYS ABO Training
 - Health insurance issues
 - Minor DCT budget change
 - Month-end cash account balances

Tourism Committee – John MacEnroe, Acting Chair

- Andrea Reynolds has recently accepted the Chair position for the Tourism Committee and will be invited to the next Governance Committee meeting on December 6th.

Other

Mike Tomkovitch, Chairman of the Dutchess County Industrial Development Agency and Ed Kellogg, Chairman of the External Marketing Council have been invited to join the Governance Committee meetings in a non-voting capacity to discuss IDA and EMC issues.

DCIDC – Mike Tomkovitch

- Closed on the Anderson School
- Closing in December on:
 - Vassar
 - Poughkeepsie Day School
 - Astor

EMC – Ed Kellogg

- West Campus
- CB Ellis – Hartford – outreach

Adjournment

The next **regular** meeting of the Governance Committee is scheduled for **Monday, December 6, 2010 at 7:45 a.m.** in the EDC Conference Room at 3 Neptune Road, Poughkeepsie, NY.

The meeting was adjourned at 8:45 a.m.