

MINUTES

DUTCHESS COUNTY ECONOMIC DEVELOPMENT CORPORATION GOVERNANCE COMMITTEE

Monday, December 6, 2010 - 7:45 a.m.
DCEDC, 3 Neptune Road, Poughkeepsie, NY 12601

PRESENT: P. Calogerakis, B. Eismeier, M. Graham, J. MacEnroe, T. McQuade, W. Nussbickel, C. O'Mara, B. Rothfeld,

Absent: A. Reynolds

ALSO PRESENT: P. Balga, E. Kellogg, M. Tomkovitch

Welcome and Opening Remarks

The regular meeting of the Dutchess County Economic Development Corporation Governance Committee was called to order by Paul Calogerakis, Chair, at 7:45 a.m.

A motion to approve the minutes from the November 15, 2010 meeting was made by Betsy Eismeier, duly seconded by Barry Rothfeld, and unanimously approved.

Chair's Report

- Paul Calogerakis welcomed everyone to the meeting and asked John MacEnroe to give the President's Report.

President's Report

John MacEnroe highlighted the following items contained in his formal report:

- NYS Authority Budget Office Public Authority Training Requirement: Approximately 40 percent of the EDC Board has completed the training. Discussion ensued in regard to locally presenting the training to the remainder of the Board in a "good faith" effort using the approved group of slides as an immediate option. By consensus it was decided to defer until approximately April of 2011 when the new, official training can be provided by an ABO certified trainer.
- NYS ABO Policy Guidelines: Over the remainder of December, John MacEnroe will organize a policy manual based upon the ABO approved guidelines to be presented at the annual meeting on January 27, 2011.
- John will review the EDC vacation policy and present recommendations for changes to the Operational Oversight Committee for review at their January meeting.
- Attraction: Project "Straw man" is a potential attraction of a Westchester-based biotech company to relocate 200 jobs from Westchester and consolidate a total of 1,600 nationwide into a headquarters and lab facility requiring 650K sf of class A office and 50K sf of lab space. The two campuses in Southern Dutchess are being proposed.
- Retention/Expansion: Many IDA/LDC projects.
- Empire Zone: Business Activity Reports (BARs) have been sent out to 211 certified businesses.

Committee Reports

Nominating Committee – Paul Calogerakis, Chair

- One additional director position needs to be filled in order to complete the full complement of 36 Board members for 2011.
- A new Chair of the ECA Committee needs to be appointed for 2011.
- John MacEnroe is working on both items above.

Business Services – Tom McQuade, Chair

- The committee is working on pulling together a webinar series to be offered in the spring of 2011.
- A Business Services Committee event is being offered on December 14, 2010 in the Central Hudson

Community Room on “Increase Your Sales with Government Contracts – How to Do Business with the Hudson Valley Municipal Purchasing Group”.

Economic & Community Affairs – Barry Rothfeld, Chair

- The EDC Annual Board Meeting is scheduled for Thursday, January 27, 2011 at 7:45 a.m. at Locust Grove on Rt. 9 in the Town of Poughkeepsie. A panel discussion on “Public Education” with several school superintendents is planned.

Operational Oversight – Mike Graham, Chair

- The committee meets again on January 24th and will discuss:
 - NYS ABO requirements
 - 2011 budget
 - EDC vacation policies

Tourism Committee – John MacEnroe for Andrea Reynolds

- 2010 Farm Fresh Tours – more than 1,300 participants during months of August through October.
- 3,385 various brochures distributed.
- 14 spotlights posted on DCT homepage in November
- Social media: Regular postings continue to Facebook (468 friends) and Twitter (994 followers).

Other

Mike Tomkovitch, Chairman of the Dutchess County Industrial Development Agency and Ed Kellogg, Chairman of the External Marketing Council have been invited to join the Governance Committee meetings in a non-voting capacity to discuss IDA and EMC issues.

DCIDC – Mike Tomkovitch

- Closed on the Anderson School
- Adams to close by end of December
- CIA Hyatt moving slowly
- Hudson Baylor expected to close in 2011
- Health Quest closing mid-December
- Mechtronics closing this week
- Poughkeepsie Day School
- Millbrook School

EMC – Ed Kellogg

- Re West Campus: Prudential Serls is working with Colliers; lacking utilities – great frustration with water/wastewater sources and sewage treatment issues.

Adjournment

The next **regular** meeting of the Governance Committee is scheduled for **Monday, January 10, 2011 at 7:45 a.m.** in the EDC Conference Room at 3 Neptune Road, Poughkeepsie, NY.

The meeting was adjourned at 8:30 a.m.